

EILEEN ANDERSON

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personal statement

An eager creator that enjoys a challenge. Attacks all projects with an open mind and a determined energy. Every day there is more to learn, and while I am more than open to failure, I regularly try to exceed expectations. I continue to build my writing and graphic skills and hope to be a part of a great team that helps me grow.

key strengths

- Great time-management skills and multi-taking abilities; highly effective in completing multiple projects thoroughly and in a timely manner.
- Flexible, high-caliber writing skill which can be applied to a variety of projects,

education

The University of Central Oklahoma | 2016 - 2020

Strategic Communications | College of Liberal Arts

Overall GPA 3.6 | Major GPA 4.0

AAF Team, Spring 2020

American University | 2014 - 2016

Graphic Design | College of Arts and Sciences

Marketing | Kogod School of Business

Please visit www.andersoneileen.com for work samples and portfolio.

Design & Technical Skills

Indesign

Illustrator

Photoshop

Typography

Illustration

Fine Art (sculpture, painting, etc.)

HTML/CSS+

Microsoft Office

Photography

Research

Soft Skills

Leadership

Interpersonal

Collaboration & Teamwork

Listening

Multitasking

Writing

Organizational

Critical Thinking

Positive attitude

leadership experience

UCO Rowing | 2016 - 2020

Assisted in leading team to win NCAA National Championship in 2018 and 2019.

Elected team captain by peers for 2017-18 and 2018-19 seasons.

Named Pocock All America First Team in 2017, 2019 and 2020.

recent employment history

Starbucks

Shift Supervisor | 2020 - Present

Oversaw a variety of everyday functions of a cafe, including: fostering teamwork, improving customer satisfaction, maintaining cash and other assets, communicating with both baristas and managers, and consistently planning for the future.

Barista Trainer | 2019 - Present

Developed individual training plans and set goals for baristas' growth and coached learned skills as needed.

Barista | 2017 - Present

Awarded Partner of the Quarter - Q1 2018

Riversport OKC

Head Coach & Front Desk | 2017 - 2018

Held a variety of positions, including reception, head coach of youth teams, and organizer for minor events at the boathouse.

Personal Interests

